



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service

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**Tel:** 01484 221000

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Tuesday 23 February 2021

## **Notice of Meeting**

Dear Member

### **Licensing Panel**

The **Licensing Panel** will meet in the **Virtual Meeting - online** at **2.00 pm** on **Wednesday 3 March 2021**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Licensing Panel members are:-**

### **Member**

Councillor Amanda Pinnock (Chair)

Councillor James Homewood

Councillor Michael Watson

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Minutes of Previous Meeting**

1 - 4

To approve the Minutes of the meeting of the Panel held on 7<sup>th</sup> December 2020

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**2: Interests**

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**3: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**4: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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## **5: Questions by members of the public (Written Questions)**

Due to current Covid-19 restrictions, Elected Members and members of the public may submit written questions to members of the Licensing Panel. Any questions should be emailed to Nicola.sylvester@kirklees.gov.uk no later than 5pm on Monday 1 March 2021.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions. In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes. The Panel will provide an oral response to any questions received, or if they are not able to do so, a written response will be provided.

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## **6: Application for Review Hearing under S51 Licensing Act 2003: Woodman Inn, 6 Hartley Street, Dewsbury** 7 - 62

To determine the application at 2:00pm.

**Contact:** Rox Javaid, Licensing Officer, Licensing Service Tel: 01484 221000

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## **7: Exclusion of the Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

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## **8: Application for Review Hearing under S51 Licensing Act 2003: Woodman Inn, 6 Hartley Street, Dewsbury**

(To consider exempt information in respect of Agenda Item 6)

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